

119 N. 11th St., Tampa, FL 33602
 (813) 229-9391 • FAX (813) 228-0015

City Blue

WORK ORDER

SOLD TO: ADDRESS: CITY: ORDERED BY:	SHIP TO: ADDRESS: CITY: ATT:		
IMPORTANT			
<div style="border: 2px solid black; padding: 5px; display: inline-block;">Phone No.</div>			
JOB OR PURCHASE ORDER #	DATE NEEDED	TIME NEEDED	ORDER DATE

NUMBER OF ORIGINALS	TOTAL NUMBER OF PRINTS	NUMBER OF COPIES EACH	SHIP VIA <input type="checkbox"/> CBP <input type="checkbox"/> WILL CALL <input type="checkbox"/> OTHER _____
P L A I N P A P E R	Large Document Copies <input type="checkbox"/> SAME SIZE <input type="checkbox"/> ENLARGE TO _____ <input type="checkbox"/> REDUCE TO _____	<input type="checkbox"/> BOND <input type="checkbox"/> VELLUM <input type="checkbox"/> FILM	SPECIAL INSTRUCTIONS
Spec. Size: <input type="checkbox"/> 8 1/2 x 11 <input type="checkbox"/> 8 1/2 x 14 <input type="checkbox"/> 11 x 17	<input type="checkbox"/> COLLATE <input type="checkbox"/> FOLD	<input type="checkbox"/> FOLD <input type="checkbox"/> BIND <input type="checkbox"/> SINGLE SIDED <input type="checkbox"/> DOUBLE SIDED	
Binding: <input type="checkbox"/> SPIRAL (COMB) <input type="checkbox"/> VELOBIND <input type="checkbox"/> COLOR (SPECIFY) _____	<input type="checkbox"/> STITCHED <input type="checkbox"/> TAPE <input type="checkbox"/> ACCO	<input type="checkbox"/> 3-HOLE <input type="checkbox"/> SCREW POST <input type="checkbox"/> FLEX POST	
Paper: <input type="checkbox"/> PLAIN WHITE <input type="checkbox"/> COLORED (SPECIFY) _____	<input type="checkbox"/> COVER STOCK (SPECIFY) _____		
Color: (400 DPI) <input type="checkbox"/> 8 1/2 x 11 <input type="checkbox"/> 8 1/2 x 14 <input type="checkbox"/> 11 x 17	<input type="checkbox"/> 24 LB WHITE BOND <input type="checkbox"/> TRANSPARENCY <input type="checkbox"/> OTHER		

ITEM #	QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
			SHIPPING	